

**2019 AGM Meeting Minutes
For the Year ending March 31, 2019**

Date: September 19, 2019

Place: Christ Church, Calgary AB

1. Approval of the Agenda

The AGM was called to order at 7:05 p.m. Don Terway confirmed quorum and provided opening remarks.

Motion: Sharon Joshay/Tom Martin
Carried.

2. Approval of the 2018 AGM minutes

Don Terway moved to dispense with the reading of the minutes from the last Annual General Meeting held in September 2018, and those those minutes to be taken as read and approved.

Motion: Sharon Trottier/Julie Barringer
Carried.

3. President's Report

Don Terway included the following in his report:

- Society finances remain table and strong; able to offer great value for membership
- Thank you to Society Treasurer, Janice Proctor, for her excellent work with the auditor
- Colleen McCracken retired recently as Executive Director; we thank her for her service to the Society and wish her all the best
- The new Executive Director, Natasha Guillot, will provide her first report at this AGM
- The Society board has had some changeover this year but maintains at its top allowable membership composition of 12 members
- The Society is eligible to offer a casino to raise funds in 2020 thanks to the AGLC; typical casino revenue is \$30-35,000/year
- The Society Garden Show was held at a new venue this last year at the Max Bell Arena. Feedback from attendees was generally positive and expressed support for the new venue. The Society will proceed with booking the same venue for 2020.
- The Society has been offered an opportunity to advise and assist with gardens along the Calgary Transit's Green Line and the area surrounding the Westbrook train station; details to come
- Society programming has been varied and substantive from open gardens (including in Canmore and Banff), community gardens, workshops, member talks, plant shares, and classes
- After much consideration and research, the Board will enact a membership fee structure and rate change; there has not been a membership fee increase in 7 years; details to come this fall

- Thank you to our Society volunteers without whom our programs would not be as successful as they are, and for sharing your passion for gardening with Calgarians
- Thank you to our Society office staff who have exceeded our expectations during a time of transition this year due to turnover in the Executive Director position

4. **Executive Director's Report**

Natasha Guillot included the following in her report:

- Acknowledgment of the traditional territories of the people of the Treaty 7 region in Southern Alberta. The City of Calgary is also home to Métis Nation of Alberta, Region III.
- Current focus is updating the records management process, enacting the membership structure, creating a grant management process, and a comprehensive donor relations strategy
- Thank to the office staff team for their support, to Colleen McCracken for her onboarding support, and to the Board

5. **Treasurer's Report**

Janice Proctor, Treasurer, presented the audited financial statements for the year ending March 31, 2018.

- Positive year for the Society with an approximate \$8,000 revenue
- Auditor costs went from \$12,000 in 2018 to \$8,000 in 2019 due to members of the Board's financial committee prepping the information to reduce time spent by the auditor
- Copies available on request

Motion: Accept the audited financial statements.

Janice Proctor/Peter Ogden

Carried.

Janice presented the 2020-21 budget and remarked that a revenue of approximately \$22,000 was expected as a result of the membership fee increase and the return of the casino. No motion was necessary.

6. **Election of Directors of the Society**

Sharon Ogilvie, Vice-President, presented the following persons for election:

- Stacey Mar for re-election for a second 2-year term ending September 2021

Motion: Sharon Ogilvie/Michele Edward

Carried.

- Katlin Naglis for re-election for a second 2-year term ending September 2021

Motion: Sharon Ogilvie/Julie Barringer

Carried.

- Anna Shannon for election for a 2-year term ending September 2021

Motion: Sharon Ogilvie /Sharon Trottier

Carried.

- Robert Lam for election for a 2-year term ending September 2021

Motion: Sharon Ogilvie/Don Terway
Carried.

- Doug Carlyle for election for a 2-year term ending September 2021

Motion: Sharon Ogilvie/Kath Smyth
Carried.

7. Recognition of Sponsors and Volunteers

Don Terway recognized all Society sponsors: greengate, Golden Acre, Calgary Foundation, City of Calgary, and TD Friends of the Environment. He thanked members and volunteers for their support.

8. Overview: Calgary Gardening Magazine

Julie Barrington, Editor of *Calgary Gardening Magazine*, remarked that the Society's magazine is published 8 times a year and is exclusively available for Society members. Article submissions are welcome throughout the year. She welcomed feedback from members about the *E News* and the magazine. She thanked the editing team: Susan Rabby, Sylvia Siemens, Anna Shannon, Colleen Tanner, and Deb Meier.

9. Adjournment

Don Terway thanked all members for attending the AGM and requested the meeting be adjourned at 8:05 p.m.

Motion: Natasha Guillot/Lori McLean
Carried.

After a short break, the Board of Directors elected the following people as Officers of the Society:

Don Terway, President
Sharon Ogilvie, Vice President
Peter Ogden, Treasurer
Anna Shannon, Secretary

The break was followed by guest speaker Kath Smyth, Joanna Tschudy and John Duncan who shared their perspectives on this year's gardening season.